



# Middle Management Capacity Building Workshop 3-4 Days

## PROGRAM OBJECTIVES

- Managerial Capacity Building
- Introducing Tools In Areas Like Communication, Presentation, Office Management
- Special Emphasis On Conflict Resolution

## WHO SHOULD ATTEND...

- We Suggest Mixed Cohorts Especially From All Levels Of Company Officers.

### Why Capacity Building...

This workshop is specially designed for younger organizations in the corporate sector and for mid to large sized organizations in the public sector. The workshop design can specially be tweaked for organizations which are transforming themselves from a largely administrative heritage to an HR heritage. Our experience with seemingly large and mature organizations in both sectors have convinced us that such a training intervention has a huge market in Pakistan. Our team is also convinced that this particular workshop should ideally become the core of a larger consulting assignment where firstly modern management practices are adopted and installed followed by such a training at the end.

### Special Features

The intervention has been designed as a four to five day intervention with a six hour training and discussion regime every day. The modules will be inclusive of the following:

- A day on intra organizational communication with a specific focus on the written part.
- A day on employee management with reference to performance management.
- A day on basic training concepts specially focused on departmental training needs assessment.
- A day on conflict management specially focused on Alternate Dispute Resolution (ADR).
- A final day on presentation skills with a specific focus on power point & delivery.

### About Us...

We are not starting in 2016 in fact we started in 2001 when Chaudry Fazle Muqem returned from Warwick, Mobashar Sadik was already a part of the most popular Business School in Islamabad & Noor Ahmed was breaking into an international career after graduating from a top Business School. All three of these gentlemen now form the core of what is "Aspire Consulting"- A training, organizational development & an academic institutions' capacity building company.

Our Vision is "To Do More With Less", Our Mission is to "Up-Skill Pakistan" & our Mantra is "Professionalism is ultimately a self-serving concept and money is but a by-product of it"

**Note:** The training design will be customized after deliberations with the client

Aspire Consulting  
[www.aspire.org.pk](http://www.aspire.org.pk)



## Middle Management Capacity Building Workshop

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Office \_\_\_\_\_ Mobile \_\_\_\_\_

Email \_\_\_\_\_

Organization Name \_\_\_\_\_

Course sponsored by:  Organization  Self Finance  Other

Mode of payment:  Cheque  Cash

Cheque number \_\_\_\_\_ Amount \_\_\_\_\_

**PLEASE FILL THE FORM WITH PAYMENT RECEIPT/CHEQUE ATTACHED**

Aspire Consulting  
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